



Kiwanis

Club of Westfield

Grant Application

The Kiwanis Club of Greater Westfield, Inc. makes donations and grants in varying amounts in support of worthy charitable causes which have a positive impact on the well-being of children in the greater Westfield community (Westfield, Montgomery, Russell, Huntington, Southwick, Granville and Tolland). To have your organization's request considered by the club's Board of Directors, please complete this form and return it to: **Grant Applications, Kiwanis Club of Greater Westfield, Inc., P.O. Box 773, Westfield, MA 01086-0773** or e-mail to **grants@WestfieldKiwanis.com**.

Name of organization:

Address of organization:

Name of Project to be funded:

Contact information:

Name:

Telephone:

E-mail:

Is your organization a 501(c)(3) charity? ____ Yes ____ No

If yes, please provide your Employer Identification Number _____ and submit a copy of the most recent IRS Form 990 or 990-EZ with this application.

Amount of grant requested: \$ _____

Check one: ____ existing project ____ new project

Description of program for which grant is requested. Include detailed information on the benefit to children in our community, the time frame in which the project is to be carried out and the number of people who will be served by the program. Attach additional sheet if necessary.

Target group to be served (demographic, ages, income, etc.):

Please provide a description of how the requested funds will be used or attach a budget showing how all funds received will be used.

What other sources of funding does the program have?

Is this an ongoing project or a one-time event/endeavor/need?

Are there opportunities for members of our Club to assist with the program?
Please describe.

Would a member of your organization be available to make a presentation to our Club regarding your request?

Please note: Grant recipients must provide the Club with a final report detailing how the grant funds were spent. The final report should include digital photos with signed releases showing program participants. The Kiwanis Club of Westfield must be acknowledged as a donor in all publicity regarding the project, and the final report should include proof of acknowledgement. Any unexpended funds must be returned to the Club. Recipients acknowledge that grants are awarded on a one-time basis, and there is no actual or implied promise of future funding. Submission of the grant application signifies acceptance of the above terms.